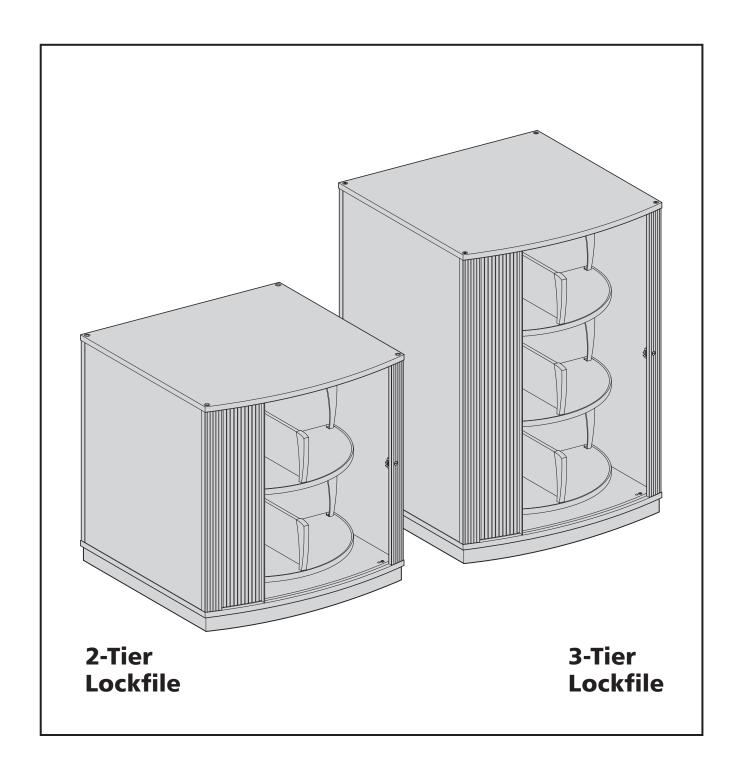
LockFile® Assembly Instructions





Please read these instructions carefully before mounting and setting up the furniture. They contain notes on assembling the furniture safely and correctly.

DESCRIPTION OF SYMBOLS



Warning on a potential danger





Warning on a potentially wrong assembly





Which variant is my preferred choice?



Requires more than one person to assemble



The following tools are required



Mounting instructions must be exactly followed

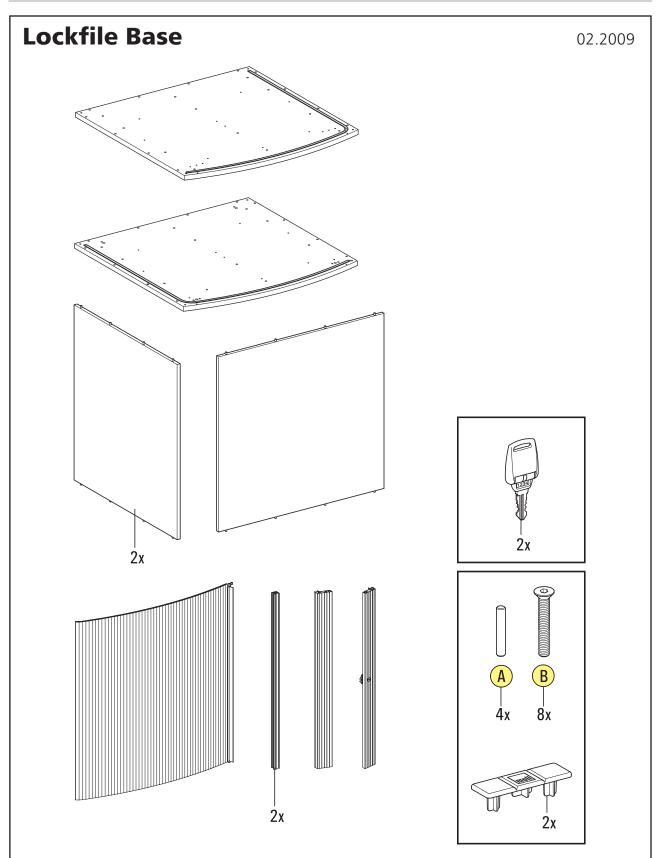


Parts must click into place giving an audible sound

When setting up the furniture please observe the legal regulations for office workplaces. Make sure there is sufficient ground-bearing capacity (minimum 1000 kg/m²)

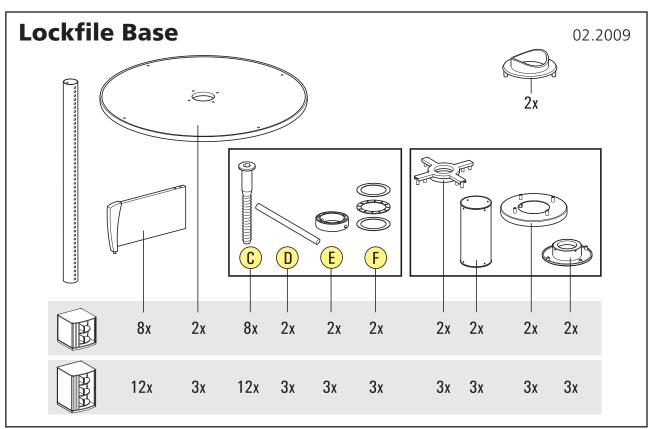


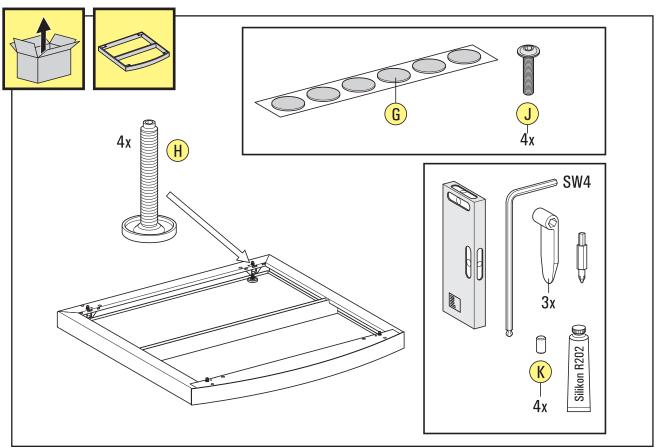
Unpack the contents and ensure nothing is missing.





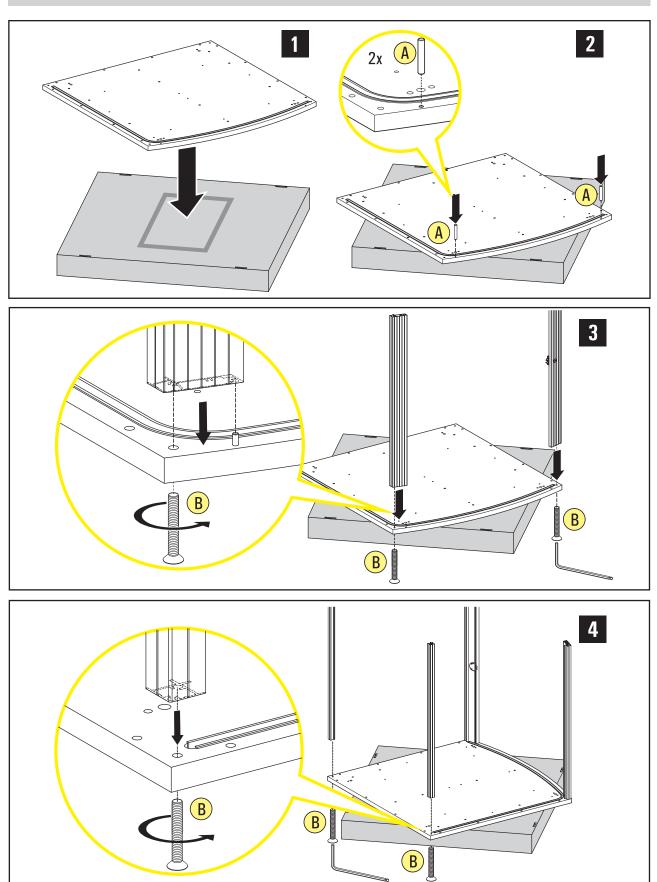
Unpack the contents and ensure nothing is missing.





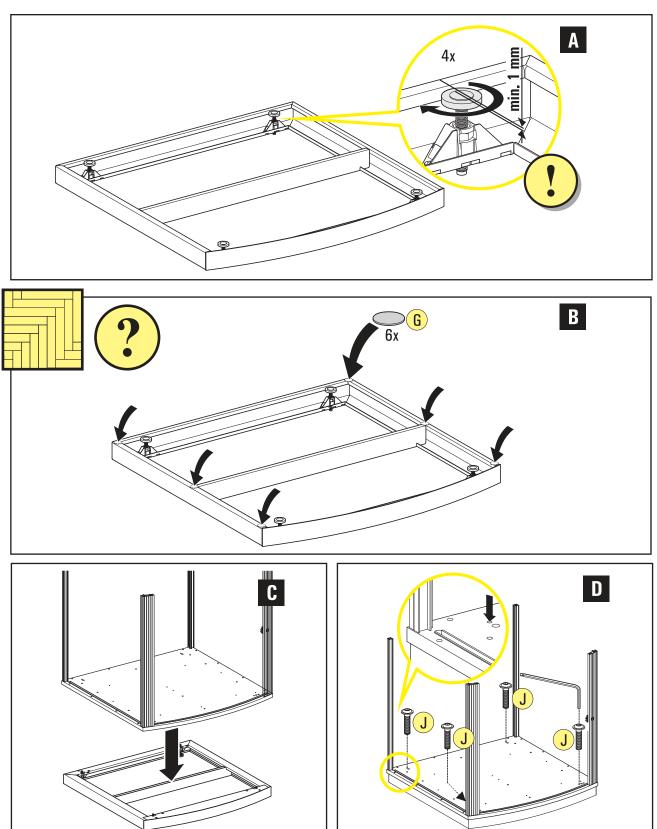


We recommend having another person assist with the assembly. The packaging material can be used as a support.





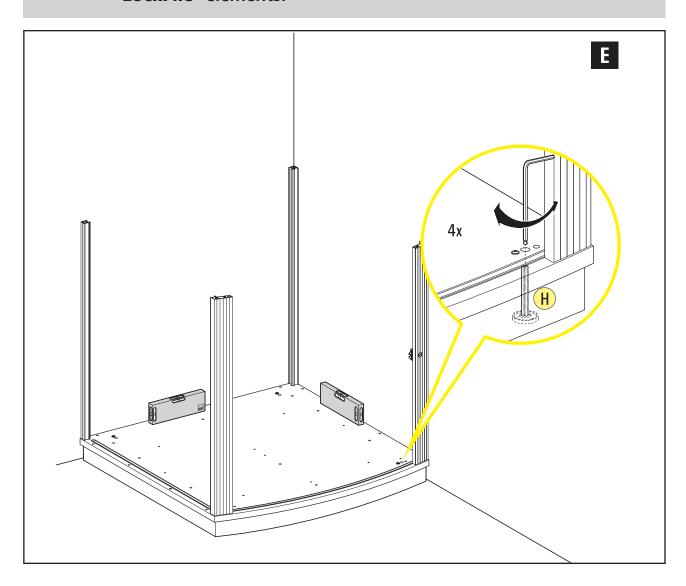
The adjusting screws must not touch the base edge.
Only when the **LockFile Base** stands on its final location can it be aligned using the adjusting screws. (See page 7)



Use the felt sliders when placing on a non-carpeted surface.

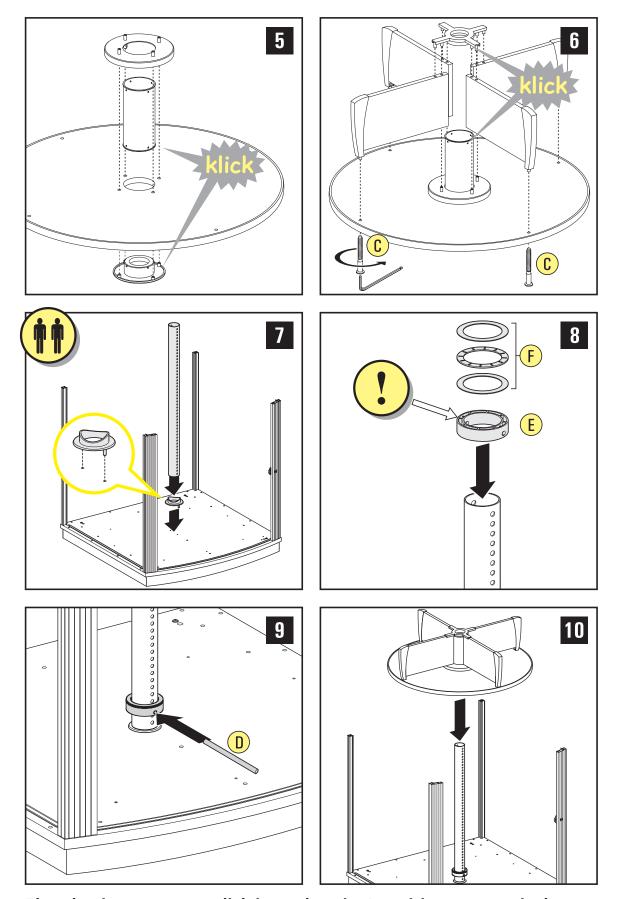


When the **LockFile**® **Base** stands on its final location, it must be carefully aligned using a level. This is particularly important if the **LockFile**® Base is chain-linked using further **LockFile**® elements.



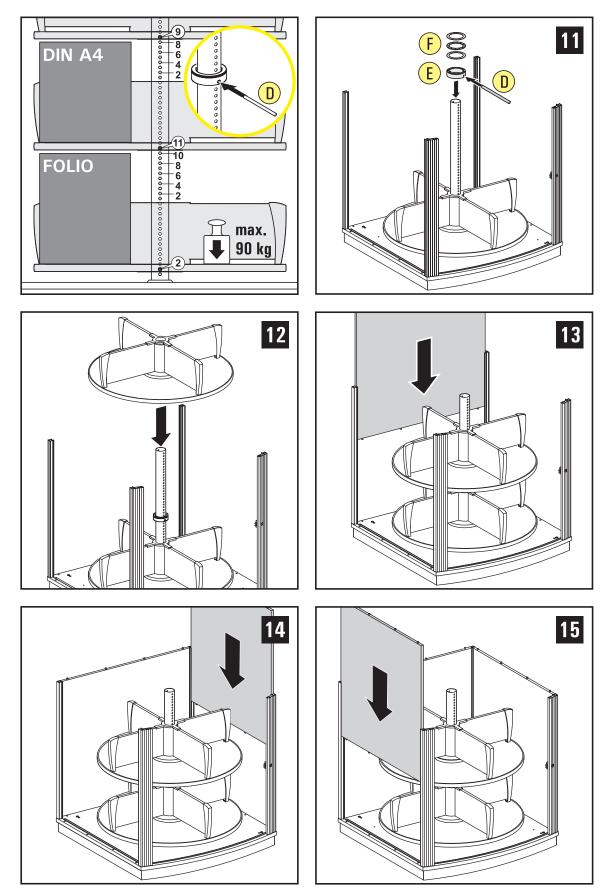
On the following pages, the assembly of **Base** with **[Flex]** extension is described.

As for the assembly of the extension variants Base [SKI], Base [TSK], Base [THR], Base [TP] and Base [TZ], please follow the separate mounting instructions which are enclosed with the respective extension modules.

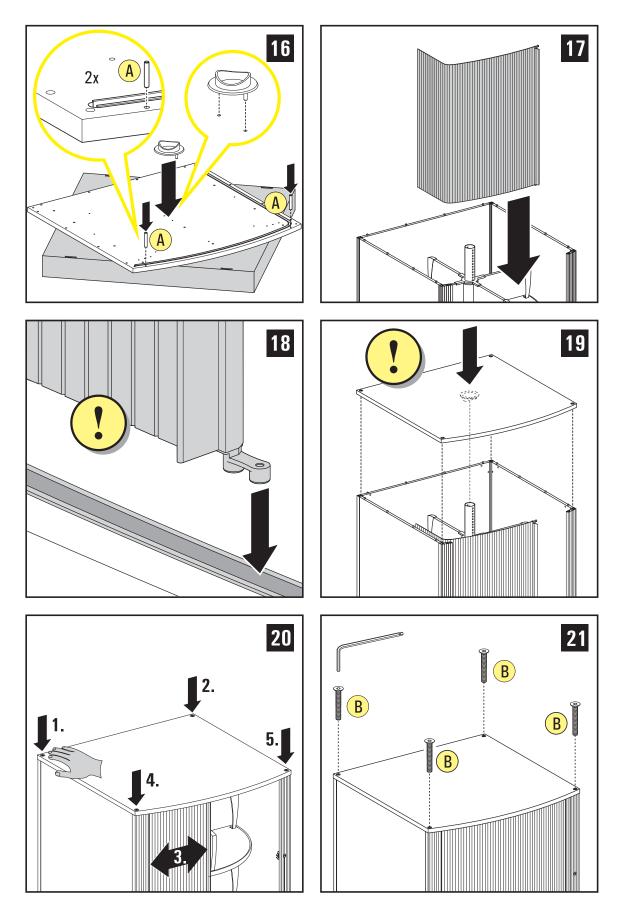


The plastic parts must click into place in 4 positions respectively, giving an audible sound.

The bearing ring must be fitted with the openings facing to the top.

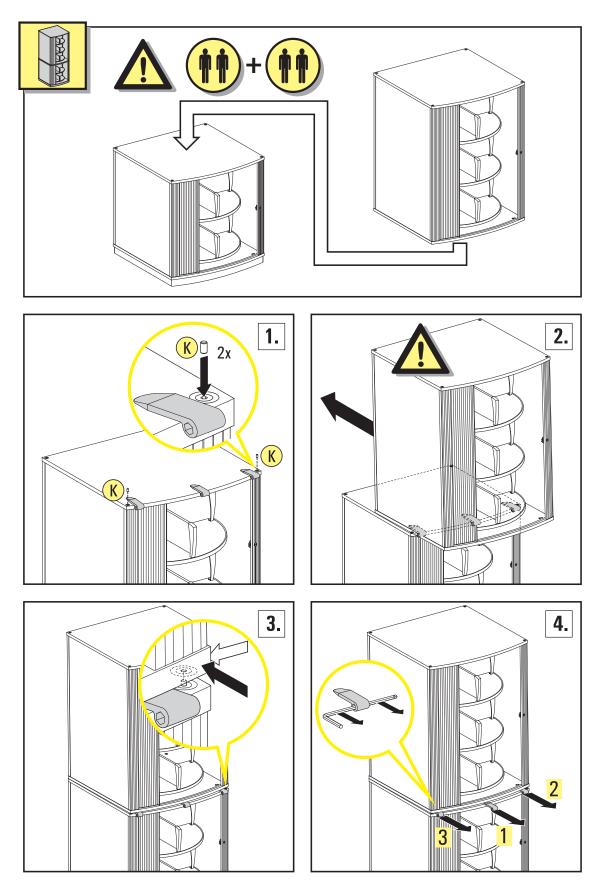


Adjust the level distance as required. Max load per level: 90kg

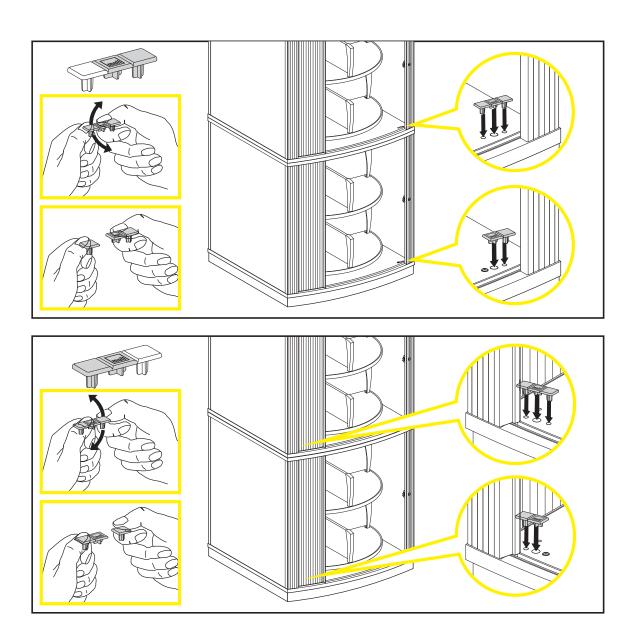


Insert the tambour door and the guide of the handle profile so that it fits exactly in the groove on the bottom and the top.

Before screwing on the upper shelf, check to be sure the tambour door can be moved back and forth easily.



We recommend having 4 people assist in placing the **LockFile**® elements on top of each other. Using 3 distance wedges, place the upper element on top of the lower one and move it into the proper position. The locating pins fit exactly in the hexagonal holes of the Allen screws. Position the **LockFile®** elements in such a way that they are exactly flush on top of each other.





Operation, Cleaning and Care

Tambour Door

Over the course of time, if the tambour door becomes too difficult to move, clean the lower running groove. Apply and spread a few drops of silicon oil (from the tool set) in the running groove using a cloth. Then slide the tambour door back and forth a few times.

Tambour Door Lock

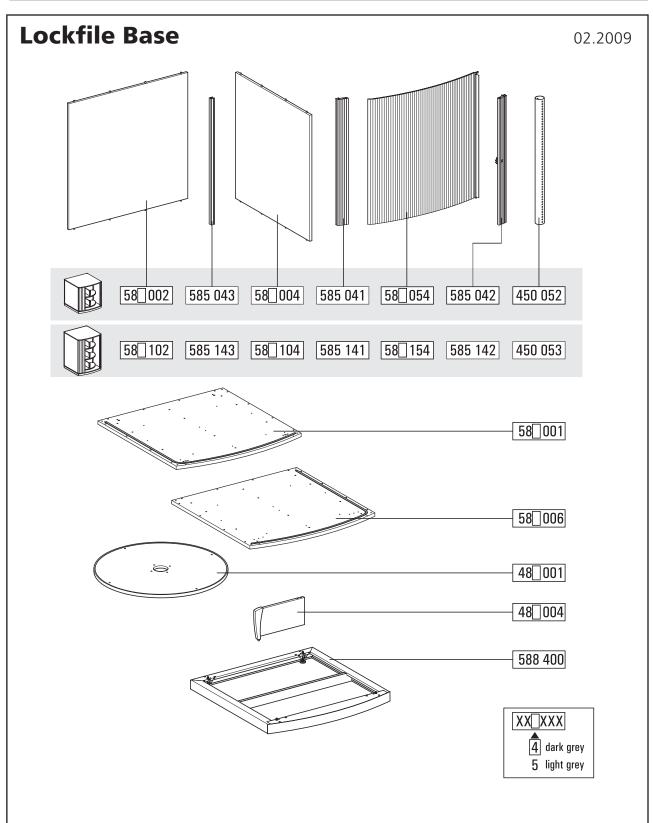
The tambour door lock can only be opened using a fitted key. To do so, turn the key to the right. The tambour door will spring open. The tambour doors are closed by a slight swing or by turning the key while pushing the handle profile at the same time. If the tambour door becomes difficult to close, add two drops of silicon oil as directed above.

Cleaning and Care

The cabinet surfaces are easy to clean. For regular cleaning, we recommend using a mild household cleaning agent with a wet cloth. *Please DO NOT use scouring agents.*



Overview of Spare Parts



Please retain instructions for future use.



Overview of Spare Parts

